ACADEMY OF RICHMOND COUNTY

COMPREHENSIVE HIGH SCHOOL

U.S. ARMY JROTC *“MUSKETEER BATTALION”*

*JROTC CURRICULUM, SACS APPROVED, MAY 2005*

## TRAINING LEADERS FOR THE TWENTY-FIRST CENTURY AND BEYOUND

**15 Jul 2025**

**SUBJECT:** Junior Reserve Officers’ Training Corps (JROTC) Syllabus & Program Overview

1. **COURSE NAME AND NUMBER**: JROTC Leadership, Education and Training (LET), Levels 1 – 4

**2**. **INSTRUCTOR'S NAMES AND RESPONSIBLITIES**:

**Chief Warrant Officer Three (Retired) Alvin Jenkins Jr**, Room #111, **Raider Team, Rifle Team and Cyber Patriot**

* Senior Army Instructor (SAI) (LET 2-3) Cadets, Course #AJROTC (28.0310080; 318.03400)

**Master Sergeant (Retired) Michelle Ward,** Room #113, **Drill and Color Guard Competitive Team Coach and Drone**

* Army Instructor (AI) (LET 1-4) Cadets, Course #AJROTC(28.0300; 28.03200)

**3**. **TEXTBOOK NAME AND NUMBER**: U.S. Army-issued JROTC Textbooks.

### AJROTC Textbook Titles:

* **Unit 1: LET 1 – The Emerging Leader**
* **Unit 2: LET 2 – The Developing Leader**
* **Unit 3: LET 3 – The Supervising Leader**
* **Unit 4: LET 4 – The Managing Leader**

**4.** **COURSE DESCRIPTION**: JROTC is a congressionally mandated and funded course for High School students. It is a 4-year course with a 3-year require completion for Pathway credit emphasizing citizenship and leadership with the program's focus reflected by **the mission statement, *"To motivate young people to be better citizens.”*** It is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. JROTC is the centerpiece of the Department of Defense's commitment to America's Promise for Youth through its emphasis on service learning, community service and teen anti-drug efforts.

**5**. **COURSE OBJECTIVES**: JROTC prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program is a stimulus for **promoting graduation from high school**, and it provides instruction and rewarding opportunities that will benefit the student, community, and nation. Specific program outcomes describing what JROTC cadets will know and be able to do upon successful completion of the course include:

a. Maximizing potential for success through learning and self-management

b. The development of leadership skills

c. Incorporating principles of mental and physical wellness into behaviors and decisions

d. Building effective relationships with peers, co-workers, and the community

e. Applying physical and political geography to building global awareness

f. Correlating the rights and responsibilities of citizenship to the purposes of U.S. Government

g. Relating events in U.S. history to choices and responsibilities Americans have today

h. Characterizing the role of the military and other national service organizations in building a democracy and maintaining peace in a democratic society.

The JROTC curriculum also aids in the development of broad, life-long skills that are essential for success in the cadet's life and future career roles. These skills are not learned in one lesson or LET (Leadership, Education and Training) but are linked to lesson competencies and integrated throughout the curriculum. Additional core abilities which each cadet will learn include:

a. Building the capacity for life-long learning

b. Communicating using verbal, non-verbal, visual, and written techniques

c. Taking responsibility for your actions and choices

d. Doing your share as a good citizen in your school, community, country, and the world

e. Treating yourself and others with respect

f. Applying critical thinking abilities

**6.** **COURSE PREREQUISITES**: Enrollment in JROTC is strictly voluntary, however some restrictions do apply. Cadets who have been convicted by a civil court for other than minor offenses require a waiver before they may be enrolled in JROTC, or for continued enrollment following such conviction. **All cadets are required to participate in JROTC curriculum events which include the proper wear of the uniform for weekly inspections, drill and ceremony and physical fitness. Parents and guardians are required to certify that students are in good health and able to participate in these activities.** **Students that are unable to execute these requirements on a consistent basis will be recommend for removal from the program.** JROTC classes are taught sequentially beginning with LET one courses designed for the first year in the program, and build on the skills learned in each year. **A cadet will not be allowed to enroll in the next year's LET if they received a failing grade (F) in JROTC in the prior academic year.** They must retake either the entire LET or the semester they failed first. Cadets will receive pathway credit for JROTC after three successful years in the program with a progression from LET 1 to LET III.

**7.** **CONTENT**: The JROTC curriculum is a 180-hour academic program awarding full elective credit for each year completed. Each year is taught sequentially (starting with LET 1 and progressing through LET 4), and is a required prerequisite for the next. The JROTC curriculum is characterized by active learning, and is aligned with the Mid-continent Research for Education and Learning (McRel) national standards.

The curriculum also includes a number of additional activities unique to JROTC cadets, such as the Drill Team, Color Guard, Raider Team, Drone Team, JLAB Team, Robotics and Rifle Team ( which can be classified as a varsity GHSA sport), along with other associated competitive events, community support actions and leadership meetings. Additionally, there is the opportunity to attend a one-week summer camp which stresses adventure-type training. Finally, there will be a formal military ball scheduled each year to allow cadets to experience the formal dining aspect of military culture.

Specific courses and hours taught to each LET level include the following:

**Mandatory Training** LET 1 LET 2 LET 3 LET 4

Unit l-Citizenship in Action 18 2 6

Unit 2-Leadership Theory & Application 18 12 10

Unit 3-Foundations for Success 30 36 16

Unit 4-Wellness, Fitness & First Aid 28

Unit 5-Geography, Map Skills &

Environmental Awareness 2

Unit 6-Citizenship in American History & 36 16

Government

**Physical Activity/Leader Assessment**

Leadership Application 20 20 20 20

Cadet Challenge (PT) 10 10 10 10

**Activities**

Service Learning/Community Service 10 10 10 10

Administration/Testing/Inspections 24 24 24 24

Additional Required Teaching &

Leadership Hours 34

**State & JROTC Elective Hours** 50 50 50 50

**Total Hours** 180 180 180 180

\*\*Cadets are expected to give an oral presentation using the **JROTC Presentation Rubric** Sheet worth 100 point, cadets **see your Instructor rubric format**.

**EVALUATION AND GRADING**: Cadets are constantly being evaluated whether in JROTC class or not. In addition to the school policies on grooming and behavior, which will be adhered to by all cadets, there are additional policies that are unique to **JROTC, such as wearing the Army uniform correctly all day once a week.** With the exception of missing one of the mandatory events, extra credit and makeup work will be assigned for cadets needing to improve their grades.

**Grading Categories:**

(1) Major Grades – Worth 40%

Includes: Uniform Wear, Unit Exams, Formative Quizzes

(2) Minor Grades - Worth 60%

Includes: Daily class work, Current events and PT/ Drill participation

**A=4.0 (90-100) B=3.0(80-89) C=2.0(70-79) D=1.0F=0(69 OR BELOW)**

**\*\*\*\*Final Grade: JROTC uniform turn in equal 50 %\*\*\*\***

**8.** **DATES TO REMEMBER/ DEADLINES**. The following dates and events are tentative, and changes will be announced in class and posted on the school/JROTC website's calendar. Specific details about Drill competitions, Rifle matches, and Raider Team competitive events and practices will be published separately. There will also be many opportunities for cadets to volunteer in school and community activities throughout the year to earn community service hours, which enhance college applications. While all cadets are encouraged to attend and participate in class and external JROTC events, some events are classified as M**andatory.** **Missing a mandatory event will result in the cadet receiving a failing grade for that event**. *The only exceptions will be if there was a verified family emergency (such as a death or serious illness) or if a doctor's excuse is presented.*

a.The following are classified as ARC JROTC mandatory events, and must be attended: However, please be mindful that there is a reduction in funding of RCBOE JROTC Programs, especially when it comes to bus transportation. Here’s the bottom line, buses may not be available to support the mandatory events and if that is the case, we will not penalize the cadets.

**\*Parades at least two (Homecoming, Veterans Day, Christmas, and the Martin Luther king, Jr.); \*Formal Events (\*JROTC Program for Accreditation (JPA) Annual Inspection, JROTC Ball): \*Cadet Challenge PT Test twice a school year All events are TBD=to be determined!**

b. Another important event requiring emphasis is JCLC **(Joint Cadet Leadership Challenge),** commonly called JROTC Summer Camp, normally held at Black Water Boy Scout Camp, Sylvania GA in early June or Ft Gordon, Augusta GA each school year while space is limited, all eligible cadets are encouraged to apply. Specific details on this event will be published separately.

c. **Weekly Uniform Days**. Uniform wear and appearance comprises **40% of a cadet's grade**. Cadets will normally wear the complete U.S. Army cadet uniform on **Wednesday of each week**. The uniform will be worn the entire school day, and will be worn correctly at all times. **If for some reason cadets are unable to wear the uniform on uniform day, as long as there is prior notification cadets must wear it on the next day they have JROTC in order to receive a makeup grade. Cadets that neglect to wear their uniform on prescribed days will be required to provide an essay with page number based on consecutive days of non-compliance to uniform wear. Essay topics will be given in advanced.**

A typical ARC JROTC week consists of classrooms instruction on Monday and Tuesday. Wednesday through Friday are LET days where the cadets take a more active role in the class supervising uniform inspection, promotion boards, leadership lab/drills-marching and ceremonies as well as physical fitness training.

d. **Physical Training (PT) Days**. All cadets will conduct physical training/organized sports. On this day, cadets must bring their physical training shoes and clothing with them to JROTC class. There will be no makeup days for PT. On alternating PT days cadets will focus on organized company/platoon sports. PT is designed to prepare cadets for the Cadet’s Challenge; however, with that in mind cadets should consider doing some kind of PT own their own 3 days a week-outside of the JROTC scheduled PT, start low and build every week. Concentrate on running a complete lap at your own pace without stopping, next is to complete two laps, then three laps, **the goal is to be able to complete 4 laps/1 mile without stopping by the final PT test!**

e. **Special Team Practices**. Specific dates and times for the Drill Team, Color Guard, Raiders, and Rifle Team will be briefed by the coach in class, however, for general planning purposes these teams will practice on Monday, Tuesday, and Thursday afternoons from 3:30 - 4:30 PM. Cadets are expected to complete a medical examination/physical to participate. All cadets are encouraged to try out for any of the JROTC teams. All cadets are encouraged to participate in the **JROTC Service Learning/Community Projects**. TBD/TBA.

**9.** **Materials/EQUIPMENT/RESOURCES:**

a. Items required of cadets. All cadets must have a signed parental privacy act release, Cadet Application of Intent, statement of health, and most importantly the cadet’s personal data/emergency entry on file to remain in and participate in JROTC. There are no exceptions to this policy. These forms will be handed out in class to bring home, and cadets must return the signed release within one week of classes beginning, or they will either be dis-enrolled from JROTC or not allowed to participate in JROTC activities (in which case they would begin to receive incompletes for the activities not participated in). **All cadets must bring a notebook and pencil or pen to class daily. All cadets will be required to have a serviceable pair of running or good walking shoes and suitable physical training clothing (either shorts and t-shirt, or sweatpants and shirt for colder months).**

b. **All cadets will be issued (and sign for) a complete, professionally cleaned U.S. Army cadet uniform**. It is the cadet's responsibility to maintain all uniform items in good condition, including dry cleaning as needed. **The JROTC Uniform must be professionally dry cleaned prior to turn in!**

c. In the event of uniform items being lost or damaged, a debt will be submitted to the Registrar's Office. It is the **cadet's responsibility to replace items by paying the debt.** If the cadet is dis-enrolled from JROTC or leaving ARC, prior to departure all uniform items must be professionally cleaned and turned back into the JROTC Department, and all missing items paid for, or they will not receive final grades and transcripts from the school.

**10.** **Merit/Demerit Policy**. Cadets will receive demerits for inappropriate behavior/ substandard performance and merits for exceptional/ superior behavior. These are factored into daily and other grades and may have a large impact on the cadet's final grade (either positive or negative). Every cadet should strive to get as many merits and as few demerits as possible. At the end of each semester, each cadet's total merits and demerits will be computed. Merits will cancel out demerits on a one-for-one basis. If there is an excess of merits left over, they will be added to a major grade for a maximum of 100 points. Demerits will be worked off by cadets performing extra duty for the JROTC Department.

**11.** **Uniform Wear and Appearance Standards**. When wearing the uniform, a cadet is a visible representative of U.S. Army JROTC, and will act accordingly. **When the uniform is worn, it will be worn correctly at all times,** and be complete, even if the cadet is not in a JROTC class. **Civilian clothes will not be mixed with the military uniform at any time.** The uniform will also be kept clean, and the shoes cleaned as needed. Maintaining the uniform is the responsibility of the cadet. Cadets will be inspected in JROTC classes for their uniform and appearance, and receive a grade, as well as given merits or demerits as appropriate.

**Cadet personal appearance and grooming standards will adhere to JROTC policies. \*** See JROTC acknowledgement contract for further guidance

**12.** **Refusal to Participate in JROTC Activities**. Cadets refusing to participate in drill, Cadet Challenge, physical training or any other activities and have signed a Junior Reserve Officers’ Training Corps Student Code of Conduct and Parent/ Guardian Consent Form, DD Form 3203, will be penalized appropriately. Cadets are part of a team and are expected to participate in all activities and events. The goal of JROTC is to inspire teamwork which is the cornerstone of a successful program. Those cadets that place their need for independence over the needs of the program, will be recommended for removal.

Unless there is a valid medical reason why a cadet cannot participate, for each occurrence of non-participation the cadet will receive 50 demerits. After more than two instances, the cadet will be given JROTC detention, and the parents/ guardians will be notified. If the behavior continues, the cadet will be reduced in rank, referred for school detention, and possibly be dis-enrolled from JROTC.

**13.** **ADDITIONAL INFORMATION FOR CADETS AND PARENTS**:

a. Any other damaged items (military/school) will be paid for by the cadet if it is found that the cadet willfully destroyed or damaged equipment. Other punishment such as demerits or detentions may also be assigned.

b. If any cadet encounters difficulty in JROTC subjects, or any other course, ensure to encourage them to ask for assistance. Instructors are available to assist and help cadets succeed in understanding curriculum items (and not just in JROTC). Instructors are also available to confer with parents. Due to class schedules or other requirements, Instructors may not answer the phone immediately. If there is no answer on the JROTC phones (706) 737-7152, ext. 1578 parents should call the main office (706) 737-7152 to leave a message or schedule an appointment. The Instructors will call you back as soon as possible after receiving your message.

c. All cadets will be in their respective classrooms prior to the tardy bell. All students will assume the position of parade rest beside their seats and remain that way until told to take their seats after the sound of the tardy bell. Cadet class leaders will report to the Instructor that the class is present and who is absent.

d. Cadet rank is not automatic, but is earned. All promotions are based on the cadet's performance in class and drill, academic grades, uniform wear and personal appearance, and promotion boards.

e. All Instructors will be addressed by their military ranks. Cadets will also address other cadets by their ranks when participating in JROTC activities.

f. All cadet leaders (officer and NCO) are expected to conduct the day to day business of supervising and running the ARC Musketeer Battalion. They are also expected to set the example in discipline and appearance standards for all cadets in JROTC, whether in JROTC class or any other class.

g. A "C" or below in JROTC at mid-semester is a clear indicator that the cadet either lacks interest in JROTC or is not performing to standard, provided there is no obvious learning disability. Any grade below a "C" in JROTC is inexcusable and is typically the result of excessive demerits, uncorrected behavioral or discipline problems, failing to wear the cadet uniform or not wearing it correctly, no effort to earn merits, and a general total disregard for the requirements for the course. Bottom line: all instructors will do all they can to help a cadet.

h. Parents/Cadets can expect to incur some financial cost for cadet(s) to attend/participate in some OPTIONAL activities associated with the ARC JROTC program: Estimate Only!

* Trip to GSU Cadet Day~$25 TBD/TBA
* JROTC COOK OUT(S)~$5
* JROTC INDIVIDUAL PHOTOS~$20-120 (depending on photo package)
* JROTC FORMAL MILITARY BALL~$50 Per Cadet
* JROTC PERSONALIZED MILITARY BALL PHOTOS~$20-$120
* JROTC SUMMER (JCLC) CAMP~$30
* JROTC RAIDER TEAM~$10 T-SHIRT& ENTRANCE FEE FOR MEETS
* JROTC COLOR GUARD T-SHIRT $10
* RIFLE TEAM T-SHIRT $10.00
* DRILL TEAM~ T-SHIRT $10
* JROTC Uniform Dry cleaned $18
* In an effort to address increased plagiarism made possible by electronic communications, ARC has subscribed to a service called Turnitin.com. This service compares student papers to an extensive database. Here are the guidelines we will use:
* Teachers will check student papers for plagiarism and use of AI through a variety of means, including but not limited to personal research and plagiarism software provided by Turnitin.com. Teachers will use such reviews to instruct students regarding appropriate use of secondary source materials. In the case of clear plagiarism, however, discipline (including failing grades) may be imposed. Turnitin.com review includes a comparison of student papers to documents in a reference database, the Internet, and other available sources. Submitted papers will become a part of the turnitin.com database for plagiarism detection.
* Students and parents agree that by submitting student papers for grading and credit, they understand and agree to this review for their papers.
* Students must abide by the Richmond County School System Acceptable Use Policy when working on RCSS computers, regardless of whether they are using turnitin.com or other programs.

**14. JROTC INSTRUCTOR POC INFORMATION:**

**CW3 (R) Alvin E Jenkins Jr MSG (R) Michelle Ward**

**Office: 706-737-7152 ext. 1578 Office: 706-737-7152 ext. 1559**

**E-Mail:** [Jenkial1@richmond.k12.ga.us](mailto:Jenkial1@richmond.k12.ga.us) **E-Mail:W**ardmi@boe.richmond.k12.ga.us

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**910 Russell St. Augusta, GA 30904-4101**